

Hawai'i Convention Center 1801 Kalākaua Avenue, Honolulu, Hawai'i 96815 **kelepona** tel 808 973 2255 **kelepa'i** fax 808 973 2253 **kahua pa'a** web hawaitourismauthority.org David Y. Ige Governor

Chris Tatum President and Chief Executive Officer

HĀLĀWAI KŪMAU O KE KŌMIKE HOKONA KŪMAU KE'ENA KULEANA HO'OKIPA O HAWAI'I

REGULAR MARKETING STANDING COMMITTEE MEETING HAWAI'I TOURISM AUTHORITY

Poʻakolu, lā 27 o Pepeluali 2019, 12:00 PM Wednesday, February 27th, 2019, 12:00 PM

Kikowaena Hālāwai O Hawaiʻi Lumi Papa Hoʻokō A 1801 Alaākea Kalākaua Honolulu, Hawaiʻi 96815 Hawai'i Convention Center Executive Board Room A 1801 Kalākaua Avenue Honolulu, Hawai'i 96815

Papa Kumumana'o Ho'ololi 'Ia <u>AMENDED AGENDA</u>

- 1. *Ho'omaka* Call to Order
- 2. *ʿĀpono I Ka Mo 'o 'ōlelo Hālāwai 28 Nowemapa 2018* Approval of Minutes from the November 28, 2018 HTA Marketing Standing Committee Meeting
- 3. Kūkākūkā No Nā Pāhana I 'Āpono Mua 'Ia Ma Waho O Ka Papahana Ho 'okele Mo 'olelo E Pono Ai Ka Hō 'ike Discussion Regarding Previous Initiatives Approved Outside of the Brand Management Plan and in Need of Committee Update from Contractors
- Hō 'ike A Nā Hoa 'aelike 2019 2019 Contractor Updates
- 5. *Ka 'ina Hana A Hō 'ike Mana 'o No Ka Hō 'ike 'ike 'Oihana Ho 'okipa Kupulau* Spring Tourism Update Process and Input
- 6. *Hōʻike No Ke Kaʻakālai Haʻuki* Sports Strategy Update
- 7. Ka Papahana Hoʻomōhala Hou No Hawaiʻi Mokupuni Island of Hawaiʻi Recovery Program
- 8. *Hoʻokuʻu* Adjournment

*** 'Aha Ho'okō: Ua hiki i ka Papa Alaka'i ke mālama i kekahi hālāwai kūhelu i kū i ka Hawai'i Revised Statutes (HRS) § 92-4. E mālama 'ia kēia hālāwai kūhelu nei ma lalo o ka § 92-5 (a)(4), § 92-5 (a)(8) and §201B-4(a)(2) no



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ka pono o ko ka Papa Alaka'i kūkā a ho'oholo 'ana i nā nīnūnē a nīnau i pili i ko ka Papa Alaka'i kuleana me ko ka Papa Alaka'i loio. He hālāwai kūhelu kēia i 'ole paulele 'ia ka 'ikepili a i mea ho'i e mālama kūpono ai ko Hawai'i 'ano, he wahi i kipa mau 'ia e nā malihini.

*** Executive Session: The Board may conduct an executive session closed to the public pursuant to Hawai'i Revised Statutes (HRS) § 92-4. The executive session will be conducted pursuant to § 92-5 (a)(4), § 92-5 (a)(8) and §201B-4(a)(2) for the purpose of consulting with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities; and to discuss information that must be kept confidential to protect Hawai'i's competitive advantage as a visitor destination.

Kono 'ia ka lehulehu i ka hālāwai no ka ho 'olohe a hāpai mana 'o waha paha no nā kumuhana i helu 'ia ma ka papa kumumana 'o. Inā hoihoi i ka hāpai mana 'o kākau, hiki ke ho 'ouna 'ia i ke Ke 'ena Kuleana Ho 'okipa O Hawai 'i ma mua o ka hālāwai ma o ka leka uila iā Isabella@gohta.net; ma o ka leka i ka helu wahi o luna; a i 'ole ma o ke kelepa 'i i ka helu o luna. Inā pono ke kōkua ma muli o kekahi kīnānā, e ho 'omaopopo aku iā Isabella Dance (973-2254 a i 'ole isabella@gohta.net), he 'ekolu lā ma mua o ka hālāwai ka lohi loa.

Members of the public are invited to attend the public meeting and provide oral testimony on any agenda item. Written testimony may also be provided on any agenda item by submitting the testimony prior to the meeting to the HTA by email to isabella@gohta.net; by mail at the above address; or by facsimile transmission. Any person requiring an auxiliary aid/service or other accommodation due to a disability, please contact Isabella Dance (973-2254 or isabella@gohta.net) no later than 3 days prior to the meeting so arrangements can be made.

Agenda item # 2:

Approval of minutes from the November 28th, 2018 HTA Marketing Standing Committee Meeting



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George D. Szigeti President and Chief Executive Officer

MARKETING STANDING COMMITTEE MEETING HAWAI'I TOURISM AUTHORITY Wednesday, November 28, 2018 Hawai'i Convention Center 1801 Kalākaua Avenue, Honolulu, Hawai'i 96815

MINUTES OF MARKETING STANDING COMMITTEE MEETING

COMMITTEE MEMBERS PRESENT:	Sean P. Dee (Chair), Fred Atkins, George Kam, Kyoko Kimura, Sherry Menor- McNamara	
COMMITTEE MEMBERS NOT PRESENT:	Kelly Sanders	
BOARD MEMBER PRESENT:	Rick Fried	
HTA STAFF PRESENT:	Marc Togashi, Jadie Goo, Jennifer Chun Charlene Chan, Kalani Kaʻanāʻanā, Caroline Anderson, Chika Miyauchi, Laci Goshi, Chris Sadayasu, Ronald Rodriguez	
GUESTS:	Patrick Dugan, Jay Talwar, John Monahan, Nathan Kam, Teri Orton, Lauren Smith, Lee Bell, Representative Richard Onishi, Leisa Cashman Trujillo (by phone)	
LEGAL COUNSEL:	Gregg Kinkley	

1. Call to Order

Presiding Officer Sean Dee called the meeting to order at 2:00 p.m. Kalani Ka'anā'anā offered pule.

2. Approval of Minutes from the October 23, 2018 HTA Marketing Standing Committee Meeting.

Mr. Dee requested a motion to approve the minutes from the October 23, 2018 HTA Marketing Standing Committee Meeting. Fred Atkins so moved, and George Kam seconded the motion, which approved by all Committee members present.

Mr. Dee stated that, at all meetings, HTA welcomes public testimony on any agenda items, and that written testimony may be provided to the Committee or the Board. Mr. Dee welcomed Lauren Smith to address the Marketing Committee.

Ms. Smith stated that she has worked in the scuba diving industry for fifteen years, with experience working with the Mexican Tourism Authority and the Tanzanian Tourism Authority. She stated that she believes HTA can do more to market the State as a scuba destination. She stated that, in an economic impact study on scuba tourism in Hawai'i, over 356,000 scuba divers came to Hawai'i in 2017, with over 290,000 of those divers pre-booking their vacations. Ms. Smith provided the Committee members with a hard copy of the study. Ms. Smith reiterated that the purpose of her testimony was to inform the Committee of the thriving scuba industry and to push the scuba industry to become a leading contributor to visitors to Hawai'i. She stated that she was requesting funding from HTA to provide resources to prospective visitors and industry professionals through international trade shows. She stated that, with funding, the Committee could expect to raise scuba visitors by fifteen percent within five years, and that HTA could see returns quickly. Mr. Dee thanked Ms. Smith and informed her that the next step for offering HTA a funding proposal would be to discuss specifics with HTA Staff.

3. Presentation to Provide Updates on the GoHawaii.com Redesign Project.

Mr. Dee acknowledged Chika Miyauchi, Jadie Goo, and Leisa Cashman Trujillo, present by phone, to provide a presentation on the GoHawaii.com redesign project. Ms. Miyauchi went over the accomplishments since the last marketing committee update on this project as well as current efforts in progress and future scope of the project. Ms. Miyauchi stated that the HTA website won the HSMAI Adrian Award in the digital marketing webpage category, and that it had successfully competed for the award against over 500 entries.

Ms. Miyauchi stated that the website had received an increased level of site engagement among users, contributable to personalized pages, such as Planning landing page, where customizable content, such as app downloads or dining information to cater to users' particular interests, are displayed. Ms. Miyauchi stated that, since the campaign launched in May, results have been encouraging, including an increase in page per session from 1.9 to 4.9 pages, and an over four-minute increase in average visits. She also added that the bounce rate had reduced down to twenty-seven percent, and that users tend to stay on a web page longer with increased personalization. Ms. Miyauchi added that alert banners have been added on the site are linked to take the user directly to an information page, and that this functionality was added after the volcanic activity on the island of Hawai'i. She stated that red banners are used for alerts, and orange banners are used for less alarming situations. She stated that standardized messages have also been created and translated, so that if an event happens HTA can post alerts in several different languages, upon HTA's direction. Ms. Miyauchi also stated that the website had been improved by adding a functionality to take the users directly to the business listings and listing itself has more visibility on the site.

Ms. Miyauchi stated that the work in progress for the site included updating search engine

optimization, adding Hawaiian language pages and LGBT content pages. She stated that Mr. Ka'anā'anā is working closely on the Hawaiian language page with the web team and that the LGBT page was planned to launch in January 2019. Ms. Miyauchi stated that other work in progress included in island-landing page maps, business listing functionality updates, support for the HVCB's kuleana campaign, and support for the rapid 'ōhi'a death campaign. Ms. Miyauchi said that, in the future, the site will include a sports page and cruise content page. She said in addition the site will continue to provide updated event calendars and cultural content. She added that all global marketing teams will be required to post all major campaigns with digital tagging to see where references to the site are coming from.

Mr. Atkins asked how other language sites are introduced. Ms. Miyauchi, in response to Mr. Atkins' question, stated that new pages are launched on the English site first and then translated into other languages. She stated that in some cases, translations can be done in house, but in other cases translators are hired to ensure that the work is completed timely. Mr. Atkins asked how language sites and other content are prioritized. Ms. Miyauchi, in response to Mr. Atkins' question, stated that priority is based on the size of the market, and that although there is no exact timeframe, the goal is to have every site translated as soon as possible. Ms. Goo also added that internal audits inform the process and what tasks are prioritized. She said that in some instances priorities change based on the current market or external circumstances. Mr. Dee asked what the overall investment for the GoHawaii.com redesign is for 2019. Ms. Goo stated that the investment is approximately \$1.2 million on an annual basis. Mr. Dee asked whether operational costs would eventually decrease, and that his understanding upon approving redesign work was that costs would decrease after the initial work was completed. Ms. Goo stated that the redesign project is currently finishing Phase 2, and that Phase 3 would be completed by June 2019. After all three phases are complete, the costs of the website would eventually decrease. Ms. Goo then shared with the committee the post-launch year-one performance review, KPI setting for 2019, and KPI targets for 2019. Mr. Dee acknowledged that engagement and traffic are meeting or exceeding expectations, and asked if there were any other metrics that are considered in evaluating the success of the site. He also stated that wholesalers and other vendors have provided very positive feedback on the information contained in the website. Mr. Dee asked how the website was performing in terms of loading time and speed. Ms. Miyauchi stated that they did not have a report for web speed, but that the site is currently up to par. Ms. Goo added that the website is tested monthly, and, without directly testing the speed of the site, the low bounce rate indicates that the website is performing well, because users would otherwise leave the site if load times were at issue. Kyoko Kimura asked whether there were metrics on the impact the site has on actual bookings. Ms. Miyauchi responded that the site was intended to be inspirational, but that one way to track booking would be to track users' activity and whether they leave GoHawaii.com to booking sites. Ms. Chun added that, although HTA had looked into software that would assist in tracking bookings after visiting GoHawaii.com, the software they had examined did not track Outrigger or Hawaiian Airlines, and had considerable cost attached. Mr. Dee asked if there were any additional benefits of GoHawaii.com membership that would support Hawai'i Visitors Convention Bureau. Mr. Talwar, in response to Mr. Dee, stated that it is generally difficult to determine how successful a website is because most users book directly with the airlines or

hotel, opposed to using links on HTA's website, and determining how many actual tourists are touched by HTA's GoHawaii.com page will take a few years to collect data. Mr. Ka'anā'anā stated that he has received positive feedback on the website from the Hawaiian community.

4. Status Update on L.A. Rams Contract.

Mr. Dee acknowledged Chris Sadayasu to provide an update on the L.A. Rams Contract. Mr. Sadayasu reported that after the Board approved funding for the L.A. Rams partnership, HTA staff worked closely with the L.A. Rams and Stadium Authority to execute the contract. Mr. Sadayasu stated that the contract was executed on November 9, 2018, and Hawai'i night followed on November 11, 2018, at the L.A. Ram's home game in Los Angeles against the Seattle Seahawks. He stated that negotiations regarding licensing for the stadium took time to process, and that there were some issues regarding parking and ticketing. He added that HTA put much more information in regards to the pregame procedures, commuting to the stadium, and other preseason assets. He stated that HTA would receive four home games out of the contract, starting with the November 11, 2018 home game, instead of the initial eight discussed by the parties. Mr. Sadayasu stated that he worked closely with Mr. Ka'anā'anā, and Mr. Talwar to get a Hawai'i night program together, and that Ms. Chan worked with the team at Anthology Marketing to provide a press release in time for the November 11, 2018 game. He added that the program included the casts of Magnum P.I. and Hawai'i Five-O on the L.A. Rams' jumbotron.

Mr. Dee acknowledged that Mr Sadayasu and Mr. Togashi worked many late nights to get the L.A. Rams contract done, and that the Stadium would receive much better revenue than they typically had for the NFL Pro Bowl. He stated that, even with the short time for execution, the signage, radio script, and program were well executed and within the planned budget. Sherry Menor-McNamara asked whether the NFL had announced an opponent for the L.A. Rams' preseason game. Mr. Sadayasu, in response to Ms. Menor-McNamara's question, stated that the NFL would not announce an opponent until April 2019, when the official schedule is released, but that HTA may receive some advance notice. Mr. Dee asked whether community engagement was part of the L.A. Rams contract. Mr. Ka'anā'anā, in response to Mr. Dee, stated that community involvement was on the table, and that communications will have to continue to ensure how it will proceed.

5. Status Update on L.A. Clippers Contract.

Mr. Dee acknowledged Ms. Anderson to provide an update on the L.A. Clippers Contract. Ms. Anderson informed the Committee that the L.A. Clippers has stated that they will no longer be able to provide the Houston Rockets as an opponent for both pre-season games. The L.A. Clippers have provided that one pre-season game will be against the Houston Rockets, and one pre-season game will be against the Shanghai Sharks. Ms. Anderson stated that, in return for the loss of the Houston Rockets, HTA has received an additional twenty thirty-second commercial TV spots that will be played in the 2019-20 NBA season. Ms. Goo stated that, historically, the Shanghai Sharks are consistently in the top three teams in the nation, and in the

last three seasons, the team has ranked in the top fifteen. She added that their official fan club has 11,000 members ranging from age 20-35. She also added that, on the social media site Weibo, the Shanghai Sharks have 220,000 followers. Ms. Goo stated that, although Chinese fans typically do not follow their professional teams overseas, they may be able to target the pre-season game to coincide with a Chinese holiday, which may encourage Chinese visitors to travel to Hawai'i and watch the game. Mr. Atkins asked how HTA can market to China. Ms. Goo, in response to Mr. Atkins' question, stated that HTC can launch social media promotions utilizing both Shanghai Sharks' and HTC's official social media channels, and work with airlines to provide special packages to prospective Chinese tourists. Mr. Fried asked whether the L.A. Clippers and Shanghai Sharks game would be televised in China. Ms. Goo replied that the game would likely not be aired in China. Chair Fried stated that the L.A. Clippers were currently the top team in the Western Conference. He reiterated that the Shanghai Sharks provided a great marketing opportunity to build Hawaii's brand in China.

6. Discussion of Sports Marketing Strategy and Sports Consulting Contract.

Mr. Dee stated that the Committee needed to enter into Executive session for the remainder of this topic, in order to protect Hawai'i's competitive edge as an international destination. Mr. Dee added that Executive Session is allowed by Hawai'i Revised Statutes sections 201B-4(a)(1)&(2). Mr. Dee requested a motion to enter Executive Session. Mr. Kam moved for an Executive Session and Mr. Atkins seconded the motion, which was unanimously approved by all Board members present.

The meeting recessed for an Executive Session at 3:15 p.m. Executive Session ended at 3:28 p.m.

7. Adjournment.

Mr. Dee asked for a motion to adjourn the meeting. Mr. Kam so moved, and Mr. Atkins seconded the motion, which approved by all Committee members present.

The meeting was adjourned at 3:28 p.m.

Respectfully submitted:

Agenda item # 6:

Sports Strategy Update

	Los Angeles Rams Partnership					
Project Plan (Last Update: 2/15/19)						
Action	Lead	Due	Notes	Status		
			Set baseline understanding of Partnership goals and parameters; LA			
HTA-LA Rams Partnership Call	Chris S.	2/25/2019	Rams/HTA/HTUSA/HLTA	Call Scheduled for 2/25/19		
In-Market Sweepstakes for trip to Hawai'i	LA Rams	Completed	Sweepstakes is currently running			
Rams Practice Reports	HTUSA	Completed	Current Report presented by "The Hawaiian Islands"			
Social Media Feature showcasing Hawaiian Culture	HTUSA	TBD	Discuss timing with LA Rams			
Print inserts in the 2019 season ticket holder mailer	HTUSA	TBD	Discuss timing with LA Rams			
Presenting Partner of One Staff Day of Service – LA Charity	Karen	2/28/2019	Discuss timing with LA Rams			
LA Rams Appearance at Community Event	Karen & Robyn Basso	2/28/2019	Possibly in conjunction with Charity Event/Day of Service; Robyn to coordinate client participation			
Activation space during Rams 2019 Training Camp Practices	HTUSA	TBD	If no activation, HTA will ask for additional media assets			
Activation Space at 2019 Rams Draft Party	HTUSA	TBD	If no activation, HTA will ask for additional media assets			
Associate Partner of the 2019 Rams Kickoff for Charity B2B Event	HTUSA	TBD	If no activation, HTA will ask for additional media assets			

Rams Executive to Speak at				
HTA Global Tourism			HTA may no longer require	
Conference	Chris S.	6/30/2019	partcipation	
Preseason Game Date and				
Opponent	Chris S.	4/30/2019	Discuss details with LA Rams	
Collaborate on Fan Travel				
Packages	HTUSA	TBD	Discuss details with LA Rams	
Engage with PR Team to				
promote community benefits			Coordinate with LA Rams and	
provided by Hawai'i Tourism	Karen	7/1/2019	HLTA	
Preseason Game Marketing				
Assets – Press Conference and				
Release, Video, Social Media,				
and In Game Assets at Aloha				
Stadium	HTUSA	8/1/2019	Coordinate with LA Rams	
50 VIP Tickets to Preseason				
Game	Chris S.	8/10/2019	Create invitation list	
			Discuss details with LA Rams;	
Team Practices – Open to			HTA preference is at a Public	
Public	HLTA	8/1/2019	High School	
			Discuss details with LA Rams;	
Participation in endemic			HTA to provide preferred	
Hawaiian Activity	HLTA	8/1/2019	activity	
			Discuss details with LA Rams;	
			Investigate funding for	
Local Youth Football Clinic			Neighbor Island Schools to	
focusing on West Side of Oʻahu			bring students to O'ahu to	
or Neighbor Islands	HLTA	8/1/2019	participate in Clinic	
			Discuss details with LA Rams;	
			To be held in conjunction with	
Fan Fest with Chalk Talk and		0///00/0	Football Clinic or Public Team	
Autograph Session	HLTA	8/1/2019	Practice	
Rams Broadcast Network				
Produced videos of players	HTUSA	8/1/2019	Coordinate with LA Rams	

Static Practice branding				
backdrop for all practices	HTUSA	8/1/2019	Coordinate with LA Rams	

Los Angeles Clippers Partnership					
	Project Plan (Last Update: 2/15/19)				
Action	Lead	Due	Notes	Status	
HTA-LA Clippers Partnership			Set baseline understanding of Partnership goals and parameters; Schedule call with LA Clippers, HTA, HTUSA and		
Call	Chris S.	Completed	HLTA	Conference call on 2/6/19	
Site Banner on website, mobile site, mobile-in line ads	HTUSA	Done for Season	2018/2019 Season and 2019/2020 Season	Done	
Rotating :30 sec spots & (1) in game :30 spot on LA flagship station, LA am 570 @ every			2018/2019 Season and		
home game	HTUSA	Done for Season	2019/2020 Season	Done	
Electronic mailing to LAC database	HTUSA	TBD	Coordinate with LA Clippers; 2018/2019 Season and 2019/2020 Season 2019/2020 Season; Under		
Social Media Posts	HTUSA	TBD	video vignettes		
30 locally broadcast games: (1) min TV visible exposure on LED courtside & arm stanchion boards	HTUSA	TBD	2019/2020 Season		
Each & every home game. Jumbotron/Center hung videoboards during pre- game/halftime (1) :30 spots	HTUSA	Done for Season	2018/2019 Season and 2019/2020 Season	Done	
Home game: (1) pre-game spot to promote destination, (1) on court promo during (10) home games	HTUSA	TBD	2019/2020 Season		

Engage with PR Team to				
promote community benefits			Coordinate with LA Clippers	
provided by Hawai'i Tourism	Karan	8/1/2019	and HLTA	
provided by Hawai I Tourism	Karen	8/1/2019	Late September in Hawai'i prior	
			to start of 2019/2020 Season;	
	=.	0/1/00/0	Preference is a public high	
Week long training camp	HLTA	9/1/2019	school	
			Coordinate with LA Clippers;	
Community events; Youth			Preference is a school on the	
camp, computer lab or military			West Side of Oʻahu or a	
base	HLTA	9/1/2019	Neighbor Island	
			Coordinate with LA Clippers;	
			Investigate funding for	
			Neighbor Island Schools to	
			bring students to O'ahu to	
Youth and Coaches clinic	HLTA	9/1/2019	participate in Clinic	
Meet & Greet	HLTA	9/1/2019	Coordinate with LA Clippers	
Preseason NBA Game vs. NBA				
Team – Marketing	HTUSA	TBD	Discuss with LA Clippers	
Preseason NBA Game vs.				
Shanghai Sharks - Marketing	HTUSA	TBD	Discuss with LA Clippers	
Marketing for Shanghai Sharks			Coordinate with LA Clippers	
Game in China	HTChina	TBD	and Hawai'i Tourism China	
			Coordinate with LA Clippers; At	
Hawai'i Trip Sweepstakes	HTUSA	TBD	Clippers' expense	
Hawaiʻi Night – 2018/2019		, .		Jay Talwar to provide
Season	Jay Talwar	3/1/2019	March 11 at Staples Center	suggestions for entertainers
Hawaiʻi Night – 2019/2020				
Season	HTUSA	TBD	Coordinate with LA Clippers	

Video vignettes: production, crew, distro: LAC social,				
websites, (40) :30 spots during				
season on FoxSports@ \$4k per				
spot	HTUSA	TBD	Discuss with LA Clippers	
			2018/2019 Season and	
Official Partnership Status	HTUSA	Done for Season	2019/2020 Season	Done
Artistic Creation to use in			2018/2019 Season and	
Promotions	HTUSA	Done for Season	2019/2020 Season	Done

		2019 Pacific	Rim Cup		
Project Plan (Last Update: 2/15/19)					
Action	Lead	Due	Notes	Status	
Execute Contract	Evita	Completed		Executed	
Encumber Contract and					
Process First Invoice	Evita, Maile and Michele	2/22/2019	DAGS Process has been lengthy		
			February 8 & 10, 2019 at Aloha		
Pacific Rim Cup Soccer Matches	Blue United	Completed	Stadium		
Weeklong Soccer Preseason			Waipi'o Soccer Complex and		
Camp on Oʻahu	Blue United	Completed	University of Hawai'i		
Free Soccer Event for the Local			February 7, 2019 at Aloha		
Community	Blue United	Completed	Stadium at 5:00 p.m.	230 kids with a 100 person waiting list	
Local Soccer Initiatives - Waipi'o Field Maintenance, Fundraising Initiative, Charity Golf Event, All Star Soccer				Donation to Kahauiki Village - Transportation and Tickets for 30 kids and	
Match	Blue United	Completed		families to attend the tournamanet	
HTA Logo and Video on Event Website and Social Media		i	Gina provided logo and video		
Channels	Blue United and Gina Chun	Completed	assets		
Print Ads	Blue United	Completed			
Official Ambassador for Japan	Blue United	Completed			
Work with HTA Marketing Contractors to Promote Event	Blue United and GMTs	Completed	Blue United contacted HTUSA, HTJ and HTCan		
Press Conference	John Monahan	Completed	February 7, 2019 at Embassy Suites Beach Ballroom		
Tickets to Matches	Chris S.	Completed	VIP Passes and General Admission tickets for each day	Kalani distributed 30 tickets to Kailua High School; HLTA distributed 150 tickets to Radford, 'Aiea and Pearl City High Schools	
In Stadium Print Media -					
Credentials and Step and					
Repeat	Blue United and Gina Chun	Completed	Gina provided logo		
In Stadium Media - PA		pieced			
Announcement; Video and			Gina provided logo and video		
Signage	Blue United and Gina Chun	Completed	assets		
Other Special Rights	Blue United and HTA	Completed	Received signed memorabilia		
Final Report, Invoice and Other Deliverables	Blue United	4/19/2019			