



Ke'ena Kuleana Ho'okipa O Hawai'i  
Hawai'i Convention Center  
1801 Kalākaua Avenue, Honolulu, HI 96815  
**kelepona** tel (808) 973-2255  
**kelepa'i fax** (808) 973-2253  
**kahua pa'a web** hawaiiourismauthority.org

**Josh Green, M.D.**  
Kia'aina Governor

**John De Fries**  
Pelekikena & Luna Ho'okele  
President & Chief Executive Officer

**HĀLĀWAI KŪMAU A KE KŌMIKE HO'OKELE A HŌ'OIA  
KE'ENA KULEANA HO'OKIPA O HAWAII  
ADMINISTRATIVE AND AUDIT STANDING COMMITTEE MEETING  
HAWAII TOURISM AUTHORITY**

**HĀLĀWAI HŌ'EA KINO A KELEKA'A'IKE  
HYBRID IN-PERSON & VIRTUAL MEETING**

**PO'ALUA, 25 'APELILA 2023, MA KA 1:00 AWA.  
TUESDAY, APRIL 25 AT 1:00 PM**

**Kikowaena Hālāwai O Hawai'i**  
Papahale Ho'okū Ka'a | Lumi Nui A  
1801 Alaākea Kalākaua  
Honolulu, Hawai'i 96815

**Hawai'i Convention Center**  
Parking Level | Executive Boardroom A  
1801 Kalākaua Avenue  
Honolulu, Hawai'i 96815

*Hiki i ka lehulehu ke hālāwai pū ma o ka ZOOM.*  
**Webinar will be live streaming via ZOOM.**

**<https://us06web.zoom.us/j/88516526215>**

You may be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You may also be asked for an email address. You may fill in this field with any entry in an email format, e.g., [\\*\\*\\*\\*\\*@\\*\\*\\*mail.com](mailto:*****@***mail.com).

E noi 'ia paha 'oe e hō'ike i kou inoa. E 'olu'olu, e ho'okomo i kou inoa piha, akā, hiki nō iā 'oe ke ho'ohana i ka inoa kapakapa a mea like paha ke makemake e waiho ma ka huna. E noi pū 'ia 'oe e hā'awi mai i kou helu leka uila. Hiki nō ke ho'opihapiha penei, [\\*\\*\\*\\*\\*@\\*\\*\\*mail.com](mailto:*****@***mail.com)

*Hiki i ka lehulehu e komo ana ma ka hālāwai ma o ka Zoom ke hō'ike mai i nā 'ōlelo hō'ike ma o ka māhele nīnau a pane o ka Zoom.*

Members of the public attending via Zoom may provide testimony through the question and answer feature of the Zoom platform.

*Papa Kumumana'o*  
**AGENDA**

1. *Ho'omaka A Wehena*  
**Call to Order and Opening Protocol**



2. *E Mālama 'Ia Ana Ke Kikolā E 'Ike Ai I Nā Lālā Papa Alaka'i A Me Nā Kānaka 'Ē A'e E Komo Pū Ana Ma Ka Hālāwai Inā Mālama 'ia i Kahi 'Ē*

**Roll Call** to Announce Name of Participating Board Members and to Identify Who Else is Present with Board Member if Location is Nonpublic

3. *'Āpono i nā Mo'olelo o Nā Hālāwai Kōmike o ka 20 a 28 Malaki 2023*

Approval of the **Minutes of the March 20, 2023, and March 28, 2023, Committee Meetings**

4. Nūhou a Kūkā no ka Papa Hana Ho'okō Hō'ōia

Update and Discussion Regarding the **Audit Action Plan**

5. Hō'ike'ike, Kūkā, a Hana no ka Loiloi 'Ia o nā Papa Hana o ke Ke'ena Kuleana Ho'okipa o Hawai'i

Presentation, Discussion, and/or Action Regarding the **Monitoring and Measurement of HTA Programs**

6. Kūkā a Hana no ka Noi'i Ho'okele, Haku Kino Ka'akālai, a Ki'ina Pā'oihana

Discussion and/or Action Regarding a **Governance, Strategic Organizational Design, and Business Process Review Study**

7. Ho'oku'u

Adjournment

*\*\*\* 'Aha Ho'okō: Ua hiki i ka Papa Alaka'i ke mālama i kekahi hālāwai kūhelu i kū i ka Hawai'i Revised Statutes (HRS) § 92-4. E mālama 'ia kēia hālāwai kūhelu nei ma lalo o ka § 92-5 (a)(4), § 92-5 (a)(8) a me ka §201B-4(a)(2) no ka pono o ko ka Papa Alaka'i kūkā a ho'oholo 'ana i nā nīnūnē a nīnau i pili i ko ka Papa Alaka'i kuleana me ko ka Papa Alaka'i loio. He hālāwai kūhelu kēia i 'ole paulele 'ia ka 'ikepili a i mea ho'i e mālama kūpono ai i ko Hawai'i 'ano, he wahi i kipa mau 'ia e nā malihini.*

**\*\*\* Executive Session:** The Board may conduct an executive session closed to the public pursuant to Hawai'i Revised Statutes (HRS) § 92-4. The executive session will be conducted pursuant to HRS § 92-5 (a) (2), § 92-5 (a)(4), § 92-5 (a)(8) and §201B-4(a)(2) for the purpose of consulting with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities; to consider hiring and evaluation of officers or employees, where consideration of matters affecting privacy will be involved; and to discuss information that must be kept confidential to protect Hawai'i's competitive advantage as a visitor destination.



Ke'ena Kuleana Ho'okipa O Hawai'i  
Hawai'i Convention Center  
1801 Kalākaua Avenue, Honolulu, HI 96815  
kelepona tel (808) 973-2255  
kelepa'i fax (808) 973-2253  
kahua pa'a web hawaiiitourismauthority.org

Josh Green, M.D.  
Kia'āina Governor

John De Fries  
Pelekikena & Luna Ho'okele  
President & Chief Executive Officer

*Kono 'ia ka lehulehu e nānā mai i ka hālāwai a ho'ouna mai i ka 'ōlelo hō'ike kākau 'ia no kēlā me kēia kumuhana i helu 'ia ma ka papa kumumana'ō. Hiki ke ho'ouna mai i nā 'ōlelo hō'ike kākau 'ia ma mua o ka hālāwai iā [carole@gohta.net](mailto:carole@gohta.net) a i 'ole ho'ouna i ka leka i Ke'ena Kuleana Ho'okipa O Hawai'i, 1801 Kalakaua Avenue, Honolulu, HI 96815 - Attn: Carole Hagihara-Loo. Inā he lawelawe a mea like paha e pono ai ke kīnānā, e ho'oka'a'ike aku me Carole Hagihara-Loo ma (808)-973-2289 a ma ka leka uila: [carole@gohta.net](mailto:carole@gohta.net) e like me ka wikiwiki i hiki, 'a'ole ho'i a ma 'ō aku o ka 'ekolu lā ma mua o ka hālāwai. Inā 'ike 'ia he noi i ka lā ma mua o ka hālāwai, e ho'ā'o mākou e 'imi i ka lawelawe a mea like paha, 'a'ole na'e ho'i e hiki ke ho'ohiki 'ia ke kō o ua noi lā.*

*Ua noa pū kēia ho'olaha ma nā kino 'oko'a e la'a ke kope pa'i nui, Braille, a kope uila pū ma ke noi.*

Members of the public are invited to view the public meeting and provide written testimony on any agenda item. Written testimony may be submitted prior to the meeting to the HTA by email to [carole@gohta.net](mailto:carole@gohta.net) or by postal mail to the Hawai'i Tourism Authority, 1801 Kalākaua Avenue, Honolulu, HI 96815 - Attn: Carole Hagihara-Loo. If you need an auxiliary aid/service or other accommodation due to a disability, contact Carole Hagihara-Loo at (808)973-2289 or by email: [carole@gohta.net](mailto:carole@gohta.net) as soon as possible, preferably no later than 3 days prior to the meeting. If a response is received the day before the meeting, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.

*E like nō me ka 'ōlelo o ka HRS 92-3.7, 'a'ole e mālama ana ke Ke'ena Kuleana Ho'okipa o Hawai'i i kekahi wahi ka'awale no ka lehulehu a lālā papa alaka'i e nānā a e komo ai i ka hālāwai ma ka ho'ohana i ka 'enehana komo hālāwai (ICT), no ka mea, hiki nō i ka po'e o ka lehulehu a lālā papa alaka'i ke nānā a komo pū ma ka hālāwai hō'ea kino.*

In accordance with HRS section 92-3.7, the Hawai'i Tourism Authority will not establish a remote viewing area for members of the public and board members to view and participate in meetings held using interactive conference technology (ICT) because there will be an in-person option for members of the public and board member to view and participate in the meeting.