

OFFEROR CHECKLIST			
Offeror must address ALL sections and attachments and provide the information and documentation as required in the table below. Submit this checklist with proposal.			
No.	Description	Reference in RFP	Completed
1	Offeror registered on HiePRO	Reference Section 1.3.1	<input type="checkbox"/>
2	One PDF File to include: 1) Cover Page 2) Table of Contents 3) Cover Letter 4) Management Approach 5) Professional Experience 6) Programs' Plans and Budgets	Reference Section 3.1.2	<input type="checkbox"/>
3	One PDF File to include: 14) Offeror Check List – Attachment 1 15) Proposal Transmittal Letter – Attachment 2 16) Corporate Resolution – Attachment 3 17) Standard Qualifications Questionnaire – Attachment 4 18) Contractor References – Attachment 5 19) Subcontractor References - Attachment 6 20) Certificate of Vendor Compliance or Proof of Application for CVC 21) Confidential Information List - Attachment 7 22) Organizational Conflicts of Interest Disclosure & Attestations – Attachment 8 23) Price Sheet Summary – Attachment 9	Reference Section 3.1.2	<input type="checkbox"/>
5	Conflict of Interest. If none, state so.	Reference Attachment 8	<input type="checkbox"/>
6	Certification of Non-Debarment. If none, state so.	Reference Attachment 2	<input type="checkbox"/>
7	Exceptions. If none, state so.	Reference Section 3.2.7 Reference Attachment 2	<input type="checkbox"/>