



**REGULAR BOARD MEETING  
OF THE  
HAWAII TOURISM AUTHORITY**

**HYBRID IN-PERSON & VIRTUAL MEETING**

**WEDNESDAY, MAY 28, 2025 AT 9:30 AM**

**Hawaii Convention Center**  
Parking Level | Executive Boardroom A  
1801 Kalākaua Avenue  
Honolulu, Hawaii 96815

Meeting will be live streaming via Zoom.

**<https://us06web.zoom.us/j/82788706621>**

You may be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You may also be asked for an email address. You may fill in this field with any entry in an email format, e.g., \*\*\*\*\*@\*\*\*mail.com.

**Call In: +1 719 359 4580 US  
Webinar ID: 827 8870 6621**

Members of the public may provide written or oral testimony on agenda items. Oral testimony (in-person or via Zoom) will be limited to five minutes for each testifier per agenda item. Signup for oral testimony in-person will be at the registration table in the meeting room. Signup for oral testimony via Zoom will be accepted through the Q&A feature on Zoom.

Written testimony received ahead of the preparation of the board packet will be included in the board packet. Written testimony received after the issuance of the board packet (two business days prior to the meeting) will be distributed to the board and available for public inspection at the meeting. Email written testimony to Carole Hagihara-Loo at [Carole@gohta.net](mailto:Carole@gohta.net) or hand-deliver or mail to the Hawaii Tourism Authority office, 1801 Kalākaua Avenue, 1<sup>st</sup> Floor, Honolulu, HI 96815.

## **AGENDA**

1. **Call to Order** *9:30 a.m.*
2. **Roll Call to Announce Name of Participating Board Members and to Identify Who Else is Present with Board Member if Location is Nonpublic**
3. **Opening Protocol**
4. **Report of Permitted Interactions at Informational Meetings or Presentations Not Organized by the Board Under HRS section 92-2.5(e)**
5. **Approval of Minutes of the April 15, 2025 Regular Board Meeting and May 1, 2025 Regular Board Meeting**
6. **CEO Report**
7. **Board Chair Report**
8. **Report and Update on SB 1571 and its Implementation** *10:00 a.m.*
9. **Report and Update by the BUDGET, FINANCE, AND CONVENTION CENTER STANDING COMMITTEE** *10:30 a.m.*
  - a. **Report and Action on the Hawai'i Tourism Authority's (HTA) April 2025 Financial Reports**
  - b. **Report and Action on the Hawai'i Convention Center's (HCC) April 2025 Financial Report and Update on the HCC's 6-Year Repair and Maintenance Plan**
10. **Discussion and Action on HTA's Audits** *10:45 a.m.*
  - a. **Financial Audit**
  - b. **Performance Audit**
11. **Discussion and Action on Proposed FY 2026 Budget\*\*\*** *11:00 a.m.*
12. **Discussion and/or Action on Personnel Issues \*\*\*** *12:00 p.m.*
13. **Adjournment** *12:30 p.m.*

\*\*\* Executive Session: The Board may conduct an executive session closed to the public pursuant to Hawai'i Revised Statutes (HRS) § 92-4. The executive session will be conducted pursuant to HRS § 92-5 (a) (2), § 92-5 (a)(4), § 92-5 (a)(8) and §201B-4(a)(2) for the purpose of consulting with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities; to consider hiring and evaluation of officers or employees, where consideration of matters affecting privacy will be involved; and to discuss information that must be kept confidential to protect Hawai'i's competitive advantage as a visitor destination.

Pursuant to Section 531.5, of the Budgetary Control Accounting Manual, State of Hawai'i, lunch is served as an integral part of the meeting, while the meeting continues in session, and not during a break.

If you need an auxiliary aid/service or other accommodation due to a disability, contact Carole Hagihara-Loo at (808) 973-2289 or [carole@gohta.net](mailto:carole@gohta.net) as soon as possible, preferably no later than 5 days prior to the meeting. **Requests made as early as possible have a greater likelihood of being fulfilled.** Upon request, this notice is available in **alternative/accessible** formats.

In accordance with HRS section 92-3.7, the Hawai'i Tourism Authority will not establish a remote viewing area for members of the public and board members to view and participate in meetings held using interactive conference technology (ICT) because there will be an in-person option for members of the public and board member to view and participate in the meeting.