COVID-19

Health & Safety Plan
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<td>1.</td>
<td>WHO- World Health Organization</td>
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<td><em>Working in hotels and COVID-19</em></td>
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<td>2.</td>
<td>OSHA –Occupational Safety And Health Act of 1970</td>
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<td></td>
<td><em>Guidance on Preparing Workplace s for COVID-19</em></td>
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<td>3.</td>
<td>CDC- Center for Disease Control and Prevention</td>
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<td>4.</td>
<td>Hawaii Gov. – Disease Outbreak Control Division/ COVID-19</td>
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<td>5.</td>
<td>WYNDHAM Hotel &amp; Resort</td>
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<tr>
<td></td>
<td><em>Pandemic Operational Effectiveness Guide</em></td>
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</table>
Reference

WHO

OSHA

CDC

HAWAII. GOV

Wyndham

RPW
Health & Safety Plan

HR

Sales

FD & Bell

Housekeeping

Maintenance

General Regulation

Policy

Rule & Procedure

Rule & Procedure

Rule & Procedure

All Staffs

Guest /OTA

Front Desk

Housekeeping

Maintenance

Bell

Houseman

Laundry
General Policy

Everyone Should

Wash your hands often

Avoid close contact

Cover your mouth and nose with a mask when around others

Cover coughs and sneezes

Clean and disinfect

Monitor Your Health Daily

Source: CDC
General Policy

Ramada will

1. Require all staff, guest, visitor, vendor to wear a mask and keep social distance when entering the property
2. Require all staff to take temperature before the start of work and set up contact tracing record
3. Require all staff to wear PPE (Personal Protective Equipment) and follow infection preventive measure of each department during work
4. Accept guests with or without negative test results. Rooms on separated floor will be assigned to quarantine guest
5. Limited One Elevator to 2 person or a group (max 4 person), staff shall not take elevator with guest
6. Limit Gym and Pool use to a certain number of people and require guest to fill out contact tracing form
7. Disinfect common areas frequently
8. Minimize the staff contact, rearrange staff lunch break to avoid close contact and limit staff lounge to accommodate 4 person at the same time, sanitize the area used before and effort
9. Serve housekeeping and maintenance purpose for the guest room while guest are out at least for 15 min. and follow the preventive guidance of each department
10. Encourage staff and guest to wash hand as frequent as possible
Aloha,

Ramada Plaza by Wyndham Waikiki is thrilled to welcome you back! As we prepare to greet you once again, please be informed that the safety and health of our guests and employees are our first priority. Our management staffs and employees remain committed to doing everything we can to maintain precautionary measures recommended by the government and public health officials.

Upon arrival, we highly recommend incoming trans-Pacific travelers to present a valid negative COVID-19 test to avoid the 10-day mandatory quarantine. We encourage our guests to maintain physical distancing and to wash hands frequently. Face mask will be mandatory anytime you are on property.

Due to the COVID-19 pandemic, it has changed the way businesses is conducted. Please note that our services have changed. Our employees will only service rooms when guests are not occupying the room. To minimize contact, transporting luggage’s will now be self-serve. Carts will be available upon request and will be sanitized after each use.

Our Pool and Fitness Center will be open with restrictions. Limit 4 people inside the pool. Pool furniture’s have been placed 6 feet apart to allow for physical distancing. Our Fitness Center will be by appointments only, limiting 1 person per designated hour or time.

We remain positive and look forward to welcoming all of our guests with a dedication to ensure their safety, health and comfort.

Mahalo!
Wearing Mask is mandatory on the property

Keep Social Distance

Source: CDC
One Elevator limited to 2 person or a group with max. 4 person
Housekeeping / Maintenance will only service the room while the guest is not in the room
Information to Guest

Limit 1 person/ hr.
by advance booking

limited to 4 person
inside the pool
each time
Information to Guest

Safely Enjoy the Swimming Pool and Sun Deck

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<tr>
<th>Date</th>
<th>Room NO.</th>
<th>First Name</th>
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Contact Tracing
Information to Guest

You Wash

Protecting yourself

Protecting everybody

We Clean

Let’s beat the Virus

Enjoy your stay

Source: CDC
Our Preventive Measure

1. Installed Shield for Front Desk contact
2. Provide Hand Wipes in Key Packets upon check-in
3. Wipe and sanitize contact area after each check-in and check-out
4. Rearrange furniture to increase physical distance
5. Provide sanitizer in the high touch area
6. Using Fogger to sanitize the room & frequently used public areas
7. Provide easy carry hand sanitizer in every room for guest
8. Guest amenity request – place items in a plastic bag and leave at the guest’s door
9. Dirty linens will be wrapped in a bag once removed in the guestroom. No exposure of dirty linens
10. Maintenance will clean & disinfect each object used before and after
11. CHECKOUT cleaning procedures:
   - Day 1 – Close off guest room for 24 hours; DO NOT ENTER ROOM
   - Day 2 - Houseman to sanitize guest room using disinfectant fogger machine prior to cleaning
   - Day 3 – Housekeeper may clean guest room thoroughly
If you are sick

Watch for the following Symptoms

- Cough, shortness of breath or difficulty breathing
- Fever or chills
- Muscle or body aches
- Vomiting or diarrhea
- New loss of taste or smell

Take immediate Action

Get medical attention

If Positive, please

- Inform Front Desk immediately
- Separate yourself from others
- Person who have close contact with patient need to be quarantine

Source: CDC
Enjoy your stay with us!